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**ADP BULLETIN**

Title <b>Performance Reports for Narcotic Treatment Programs</b>		Issue Date: 05-22-98 Expiration Date:	Issue No. <b>98-26</b>
Deputy Director Approval  (signed by) GLORIA J. MERK, II Program Operations Division	Function <input type="checkbox"/> Information Management <input type="checkbox"/> Quality Assurance <input type="checkbox"/> Service Delivery <input checked="" type="checkbox"/> Fiscal <input type="checkbox"/> Administration	Supersedes Bulletin/ADP  Letter No. N/A	

**PURPOSE**

The purpose of this bulletin is to implement the provisions of Chapter 1027, Section 11758.46(i) of the Health and Safety Code which states that:

"Certified narcotic treatment program providers, who are exclusively billing the state or the county for services under Section 11758.42, shall submit accurate and complete performance reports for the previous state fiscal year, by November 1, following the end of that state fiscal year. A provider to whom this subdivision applies shall estimate its budgets using the uniform state monthly reimbursement rate. The format and content of the performance reports shall be mutually agreed to by the department, the County Alcohol and Drug Program Administrators Association of California, and representatives of the narcotic treatment providers."

**DISCUSSION**

In February 1997, the proposed format and uses for the performance report for narcotic treatment program (NTP) services was discussed in the AB 2071 work group meetings. The work group participants included representatives of the Department of Alcohol and Drug Programs (ADP), county representatives designated by CADPAAC, and NTP representatives designated by the California Organization of Methadone Providers. In June 1997, ADP conducted training statewide on the implementation of AB 2071, which included discussion on performance reports.

Performance reports will replace cost reports; however, performance reports apply only to those NTPs that receive D/MC reimbursements exclusively for services rendered. If a NTP receives negotiated net amount (NNA) funds, a combination of NNA and D/MC funds, and/or provides other treatment modalities at the same location as the certified NTP, a cost report must be completed for the expenditure of all funds. Instructions for including performance reports in county cost reports for NTPs that subcontract with counties will be provided when the Fiscal Year 1997-98 cost report instructions are developed and distributed.

Performance reports are different from cost reports in that they are a summary of information generated from D/MC claims. Because ADP collects and maintains this information, NTP providers will not be required to submit performance reports or any additional data. Attached is a sample of the two-page performance report planned to be used by the Department and a sample report with actual data reflected.

The data contained in the performance reports will be used as supporting information by ADP for budget hearings, rate development, and other special data requests. Performance reports will not be used as an accountability tool. Accountability will be measured through auditing/monitoring reviews.

## **REFERENCES**

Chapter 1027, Statutes of 1996 (Assembly Bill 2071)

## **HISTORY**

ADP #97-39

## **QUESTIONS/MAINTENANCE**

Questions regarding the performance report format or information may be directed to Ms. Terrie Williams, Supervisor in the Fiscal Management Branch, at (916) 323-2058. Questions or comments regarding cost report instructions which include performance report information may be directed to Ms. Susan Wilson, Specialist in the Fiscal Management Branch, at (916) 323-6698.

## **EXHIBITS**

Performance Report (ADP 9080A and ADP 9080B)

Sample Performance Report - July 1 through September 30, 1997

## **DISTRIBUTION**

Narcotic Treatment Programs  
County Alcohol and Drug Program Administrators  
County Fiscal Representatives  
Wagerman Associates, Inc.  
Director's Advisory Council